



## City of Boston

Public Works Department  
Permits Division  
Room 714 Boston City Hall  
Boston MA, 02201  
(617) 635-4910

### Residential Driveway Application

## Public Works Department Residential Driveway Application

The undersigned owner of property at \_\_\_\_\_  
Petitions for a driveway opening in the sidewalk abutting said property to be constructed in accordance with specifications as shown on plan K-827 dated May 1, 1979 on file in the Public Works Department Engineering Division and the Public Works Permit Branch.

Information for above diagrams can be found on deed to property.

Indicate all obstructions at location of proposed opening, such as poles, posts, hydrants, catch basins, or other structures. If the City has to remove any property such as a parking meter, street light pole or underground facilities the petitioner will be required to pay the cost. The petitioner will be notified of said cost, which must be paid before the permit is issued.

The design of all driveways shall conform to the Standard Specifications of the Public Works Department. Each driveway application must be submitted to the Plan Examination Division of the Inspectional Services Department located at 101 0 Massachusetts Avenue for review and approval. Applications receiving approval from ISD are to be returned to Public Works for final review, approval and processing.

A contractor hired by the property owner to install the driveway opening must carry a street bond with the Public Works Department. It shall be understood that when any driveway is no longer used for access to the abutting property, the sidewalk shall be restored to its' normal condition at the expense of the property owner.

In consideration of the granting of permission to construct a driveway opening the undersigned agrees to keep same in good condition and to indemnify and save the harmless the City of Boston from any damage it may sustain or be required to pay on account of such driveway. It is further agreed that snow removed from said driveway would not be placed on the sidewalk or roadway.



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## Residential Driveway Application

Approved: \_\_\_\_\_ Denied \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
PRINTED NAME OF PROPERTY OWNER

\_\_\_\_\_  
ISD Plan Examination Division

\_\_\_\_\_  
HOME ADDRESS OF PROPERTY OWNER

Approved \_\_\_\_\_ Denied \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
HOME PHONE NUMBER

DATE \_\_\_\_\_

\_\_\_\_\_  
Public Works Department

REQUIRED ATTACHMENTS TO COMPLETED APPLICATION: Submission of a certified plot plan along with three photos taken from various angles that clearly show residential home relative to the proposed driveway opening.